

List of Requirements for Application of Membership and Electric Service	Secure copy from:	
<input type="checkbox"/> Photocopy of nearest neighbor's Power bill for reference	Applicant	
<input type="checkbox"/> 1 pc 2x2 ID Picture, white background [AYAW E STAPLER, AYAW E PILIT]	Applicant	
<input type="checkbox"/> Photocopy of Valid Government ID with Birthdate / In the event that the applicant has no ID, require CEDULA or Voter's Certificate (with 3 signatures)	Applicant	
<input type="checkbox"/> If the Transformer is Private or Barangay owned applicant should provide authorization	Applicant	
<input type="checkbox"/> TIN NUMBER (if applicable) If Non fill up Undertaking for no -TIN	Applicant [If the applicant has TIN number if none Buseco will provide a form]	
<input type="checkbox"/> Application Form	Buseco	
<input type="checkbox"/> Certificate of Attendance for PMES [BUSECO] [Every Wednesday 8:00 AM to 12:00NN]	Buseco	
<input type="checkbox"/> Wavier of Non-Objection from Neighboring Lots for Service Drop Wire that traversing other properties with ID from the Signatory	Buseco	
<input type="checkbox"/> Original Barangay Clearance or Residence Certificate	Barangay	
<input type="checkbox"/> Photocopy of Community Tax Certificate (CEDULA-LATEST)	Barangay	
<input type="checkbox"/> Original Electrical Permit or Mayor's Permit - with Official Receipt (OR)	Local Government Unit [LGU]	
<input type="checkbox"/> Electrical Sketch Plan or Blue Print [signed and sealed by PEE and LGU-OBO]	Electrical Engineer or BAEA	
<input type="checkbox"/> Original Copy of Certificate of Completion for House wiring Installation issued by Electrician/BAEA for residential only and REE-RME-PEE for non-residential building	BAEA [Electrician]	
Additional Requirement for Joint Membership [applicable to married]:		
<input type="checkbox"/> Photocopy of Marriage Contract	Applicant	
<input type="checkbox"/> Valid ID of Spouse Photocopy (with 3 signatures)	Applicant	
Additional Requirement for Commercial Establishments		
<input type="checkbox"/> Municipal or Barangay Business Permit or Proof of Payment in Securing Document	Local Government Unit [LGU]	
<input type="checkbox"/> Printed Picture of Service Entrance	Applicant	
Process for Application of Electric Service		Schedule for Application of Electric Service
1 Proceed to MSA to ask for assessment for Pre-Membership Seminar (PMES) and application form	Monday	Baungon - All Barangays
2 Pay Orientation Fee, Administrative Cost and Membership Fee for PMES at the teller		Libona - All Barangays
3 Attend PMES every Wednesday at BUSECO Office	Tuesday	Malitbog - All Barangays
4 Get Certificate of Attendance to PMES from the lecturer		Manolo Fortich - Mambatangan, Mantibugao, Minsuro, Alae
5 Submit Complete Requirements above to MSA	Wednesday	Manolo Fortich - Agusan Canyon, Dahilayan, Dalirig, Damilag, Dicklum, Kalugmanan, Lindaban, Lingi-on, Lunocan, Maluko, Mampayag, San Miguel, Sankanana, Sto. Niño, Tankulan, Ticala
6 Wait for approval of the application form and gets assessment for Application of Electric Service from MSA		Sumilao - All Barangays
7 Get priority number and pay Turn On Fee and other fees at the teller		Impasug-ong - All Barangays
8 Provide photocopy of OR of Turn On Fee and other fees to MSA	Thursday	Manolo Fortich - Santiago and Guilang-Guilang
9 Sign two (2) copies of Application of Membership and Application of Electric Service Contract		No Application
10 Gets assessment for withdrawal from MSA		
11 Proceeds to Warehouse to get Service Drop and Service Entrance Materials	Friday	



Application Form for Membership and Electric Service Connection

PLEASE READ: FILL UP IN CAPITAL LETTERS | WRITE N/A IF NOT APPLICABLE

Member-Consumer-Owner (MCO) Information Form

Last Name (Apelyido)		First Name (Ngalan)		Middle Name (Apelyido sa Mama o sa pagkadalaga)		Prefix	Suffix
Date of Birth (Adlaw'ng Natawhan)		Nationality (Nasyonalidad)		Civil Status:		Application:	
Email Address		Gender (kinatawhan):		<input type="checkbox"/> Single (Ulitawo o Dalaga) <input type="checkbox"/> Married (Minyo) <input type="checkbox"/> Widow (Balo) <input type="checkbox"/> Separated (Bulag)		<input type="checkbox"/> New Connection <input type="checkbox"/> Additional Connection <input type="checkbox"/> Separation of Load	
Telephone/ Mobile No.		<input type="checkbox"/> Male (Lalaki) <input type="checkbox"/> Female (Babae)		Type of Application:		<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Juridical	
CTC (Date/ Number/ Place)				Tax Identification No.		SSS/GSIS No.	

RESIDENCE ADDRESS (Lugar kung asa nagpuvo)

House No.	Street/ Sitio	Barangay
Municipality (Munisipyo)	Province (Probinsiya)	

CONNECTION ADDRESS (Lugar kung asa ang patauran ug kurente)

House No.	Street/ Sitio	Barangay
Municipality (Munisipyo)	Province (Probinsiya)	

EMPLOYMENT (if employed) BUSINESS (if self employed)

Employer (Pangalan sa Kompanya na Gitrabahoan)	Business Name and Address (Pangalan sa Negosyo ug Adres)
Date Employed (Adlaw sa Pagpangempleyo)	Position (Posisyon)
	Telephone/ Mobile No.
	Year Established

INFORMATION ON SPOUSE AND CHILDREN

Complete Name of Spouse (Pangalan sa Asawa/Bana)	Children/ Dependents (Mga Anak):
Nationality (Nasyonalidad)	1. _____
Date of Birth (Adlaw'ng Natawhan)	2. _____
	3. _____
	4. _____

I/We certify that the foregoing information are true and correct and agree to notify BUSECO of any material changes affecting our membership and connection based on information given herein. (Ako/Kami nagpamatuod nga ang tanang impormasyon dinhi tinuod ug insakto ug niuyon kami na among pabal-on si BUSECO kung naay mga pagbag-o na makaapekto sa among membership ug connection)

Further certify to allow BUSECO to use my personal information above for application purposes and any other purpose the cooperative may need in the compliance of their mandate. (Ug ako/kami nagtugot kang BUSECO sa paggamit sa among impormasyon para sa pag pangapply ug sa unsa pa nga katuyoan nga gikinahanglan sa BUSECO sa pagtuman sa ilang mandato.)

Signature over Printed Name (Pirma ibabaw sa Ngalan/ASAWA/DALAGA)	Signature over Printed Name (Pirma ibabaw sa Ngalan/BANA/ULITAWO)
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